

Rebuilding Together Richmond

Volunteer Wellness Policy, Disclaimer, and Release Form

Rebuilding Together Richmond (“RTR”) prioritizes the health and safety of its stakeholders, including homeowners, contractors, volunteers, and staff. The spread of the COVID-19 pandemic in 2020 highlighted that we all must remain vigilant in protecting one another.

To be safe and maintain operations, we have developed wellness policies for the organization and at all our job sites. RTR will seek to follow all applicable and relevant government recommendations related to public safety and may update the policies at any time.

Volunteers agree to abide by the following conditions when performing volunteer activities for RTR:

- NOT report to participate in volunteer activities while they are experiencing one or more of the following symptoms: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. If volunteers begin feeling symptoms during the day, they agree to notify RTR immediately, and to pause all work at the job site until they have conferred with RTR about the appropriate next steps.
- Notify RTR immediately if they or any other resident at their home has tested positive for any communicable disease or COVID-19 and has been in contact with someone that tested positive for COVID-19.
- Designate a person on behalf of the volunteer team (the “safety officer”) who will be on the job site to convey, implement, and enforce the social distancing and other requirements of this policy. The safety officer agrees to post Attachment A to this RTR Volunteer Wellness Policy (“Policy”) in a prominent location at the job site.
- Trace and monitor contacts by maintaining a log for volunteers while on a job site. See Attachment B for the required contact tracing form. Volunteers agree to submit this form to RTR upon completion of a workday.
- Contact a homeowner by phone whenever possible.
- Call and notify the homeowner before entering the job site, explaining the work scope and where volunteers will be working.
- Contact RTR if they do not have or cannot obtain protective equipment (e.g., masks, disposable rubber gloves).
- If requested by the homeowner or any volunteer on the project site during the workday, wear a face mask while within the home and stay six feet apart from the homeowner or any member of the household. Volunteers may use their own masks. N95 masks or respirators are preferred.
- Wash or sanitize their hands before entering the job site and regularly during the workday, particularly after gloves have been removed for any reason.
- Ensure that homeowner is in a separate room from where the work is taking place if possible.
- Use the RTR-provided port-a-potty and hand sinks instead of homeowner facilities.

RTR suggests the following best practices for volunteers at the job site:

- Ask the homeowner to unlock the door and then move into another room to minimize close interactions at the doorway.

- Avoid handshakes, other contact greetings, and face-to-face conversations.
- Avoid touching your eyes, nose, and mouth.
- Maintain a minimum distance of six feet from others whenever possible. Working in separate rooms is ideal.
- Routinely clean and disinfect surfaces, equipment, and other elements of the job site. When choosing cleaning chemicals, consult information on the Environmental Protection Agency (EPA)-approved disinfectant labels with claims against emerging viral pathogens.
- Before leaving the job site, clean all surfaces in the work area with antibacterial cleaning products, including commonly touched surfaces outside of the work area such as doorknobs/levers, light switches, bathroom countertops, sinks, faucets, and toilets.
- Properly bag and tie off all construction and cleaning trash before leaving the job site.

Volunteers understand and acknowledge that, even with wellness policies in place, there is still a risk for contracting communicable diseases or transmitting communicable diseases to others.

I acknowledge that I have volunteered to participate in a project sponsored by Rebuilding Together Richmond ("RTR"). In connection with my participation as a volunteer, I agree to the following conditions:

General Conditions

- I understand that I will not be paid for my services and that I am not acting as an employee of RTR.
- I acknowledge that working on an RTR project involves some risk of personal injury.
- I acknowledge that RTR has made no representations about the condition of the project on which I will be working or the activities in which I choose to engage.
- I understand that RTR is required to comply with the Environmental Protection Agency's Renovation, Repair and Painting ("RRP") Rule regarding lead paint. I agree to read and abide by any signage posted at the job site regarding lead paint. I understand that if actions violating the RRP Rule are undertaken, work may be stopped on the project.

Volunteer Wellness Policy

- I acknowledge that I have received a copy of the RTR Volunteer Wellness Policy ("Wellness Policy"). I have read and understood the Wellness Policy, and I agree to follow the Wellness Policy.
- I understand that failure to comply with the Wellness Policy will result in me losing the opportunity to volunteer with RTR.
- I understand and acknowledge that, even with the Wellness Policy in place, there is still a risk for contracting COVID-19 or transmitting COVID-19 to others. I acknowledge these risks and agree to volunteer with RTR with full knowledge of the risks of illness.

Permission for Use of Photo for Promotional Materials

To help spread the word about Rebuilding Together of Richmond, a number of promotional materials are produced and distributed to the public. I grant my permission for my name and photo image in Rebuilding Together Richmond's promotional pieces.

I acknowledge that I am voluntarily participating in a project sponsored by RTR. I understand and acknowledge that there are risks associated with this volunteer opportunity, such as damage to property or personal injury to me. I understand and acknowledge these risks and agree to volunteer with RTR with full knowledge of the risks of injury or illness, or damage to property. I agree to indemnify RTR, its affiliates, officers, directors, employees, volunteers, or agents from any liability or claims to persons to the extent of my negligence, willful misconduct, or violation of law.

By signing below, or by electronic confirmation if completed electronically, I acknowledge that I have read and understand this disclaimer and release, and I agree to the conditions set forth above.

Volunteer's Name (please print)

Organization (if applicable)

Volunteer's Signature

Date

Parent / Guardian Release for Minors (under 18 years old)

The undersigned parent / guardian does hereby represent that he or she is, in fact, acting in such capacity, has consented to his or her child or ward's participation in a project sponsored by RTR and has agreed individually and on behalf of such child or ward to the terms of the disclaimer and release set forth above.

Parent / Guardian's Name (please print)

Parent / Guardian's Signature

Date