

Reveille United Methodist Church
Wedding Information Form

Complete Sections 1 and 2. Section 3 will be completed with officiating clergy person during your initial meeting.

Section 1: COUPLE	
BRIDE Name	
Address	Date of birth
	Home Phone
Employer	Work Phone
Email address	Mobile Phone
Location of Church Membership	

GROOM Name	
Address	Date of birth
	Home Phone
Employer	Work Phone
Email address	Mobile Phone
Location of Church Membership	

If bride and/or groom are not Reveille UMC members:
Name of Reveille UMC member associated with wedding
Relationship of bride or groom to above member
Couples' Address after the Wedding

Section 2: WEDDING INFORMATION	
Requested Wedding Date	Time
Alternate Date	Time
Requested Wedding Location (circle one) Sanctuary Chapel Garden The Garth Other:	
Rehearsal Date	Time
Interested in Reveille UMC for your Reception? (circle one)	yes no
Reception Location	Time
Anticipated Attendance	
Photographer	Phone
Videographer	Phone
Florist	Phone

We have read Reveille UMC's Wedding Policies and Guidelines and acknowledge that we are responsible for ensuring that the regulations set forth within are followed. Our responsibilities include but are not limited to the following:

- a) Ensuring that orderly conduct is maintained at all times.
- b) Ensuring that our guests remain in the approved area of the church.
- c) Ensuring that any food/drink brought for event is removed at the conclusion.
- d) Ensuring that the candles are used only as approved in the guidelines.
- e) Ensuring that no alcohol, controlled substances, or firearms are allowed on the property. (Firearms are allowed for security officers.)
- f) Ensuring that no smoking takes place inside any building.

Signature of Bride _____ Date _____

Signature of Groom _____ Date _____

Return this form to Reveille UMC's pastoral administrative assistant. You will be contacted to confirm the wedding date.

Section 3: WORSHIP TO BE COMPLETED WITH OFFICIATING CLERGYPERSON					
Officiating Clergy person:			Interview Date		
Traditional or Contemporary			Double Ring or Single Ring		
Names to be used in ceremony					
Will bride retain her maiden or former name?					
Scripture	Yes	No	Passage	Read by	
Sermon	Yes	No			
Holy Communion Yes No					
Organist			Phone		
Consultant			Phone		
Special Instructions					
Counseling Completed? Y N Type:					

TO BE COMPLETED BY CHURCH OFFICE

Date approved for church calendar

Date entered on church calendar